**LIMURU WATER AND SEWERAGE COMPANY LIMITED**
**PROPOSED ANNUAL PROCUREMENT PLAN**
**FINANCIAL YEAR:2025-2026**

| HEAD | ITEM DESCRIPTION | UNIT | QTY | PROCUREMENT METHOD | SOURCE OF FUNDS | BUDGETED | TOTAL | IMPLEMENTATION PERIOD | | | | ELIGIBLE CATEGORY |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | Q1 | Q2 | Q3 | Q4 | |
| 2100-105 | MEDICAL INSURANCE | sum | 1 | **OPEN TENDER** | **INTERNAL** | 6,000,000 | 6,000,000 | 6,000,000 | | | | **OPEN** |
| **2100** | **ADMINISTRATIVE EXPENSES** | | | | | | | | | | | |
| 2100-030 | Telephone Expenses | sum | 1 | **RFQ** | **INTERNAL** | 1,400,000 | 1,400,000 | 350,000 | 350,000 | 350,000 | 350,000 | **SPECIAL GROUPS** |
| 2100-040 | Postage and Courier | sum | 1 | **DIRECT** | **INTERNAL** | 20,000 | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 | **OPEN** |
| **2100-050** | **GENERAL STATIONERIES** | | | | | | | | | | | **SPECIAL GROUPS** |
| | Printing Papers A4 | Reams | 200 | **REQUEST FOR QUOTATIONS** | **INTERNAL** | 950 | 190,000 | 47,500 | 47,500 | 47,500 | 47,500 | |
| | Biro Pens Sharp Pointed Assorted | Pkt | 80 | | | 500 | 40,000 | 10,000 | 10,000 | 10,000 | 10,000 | |
| | A4 Envelopes | Reams | 100 | | | 400 | 40,000 | 10,000 | 10,000 | 10,000 | 10,000 | |
| | A5 Envelopes | Reams | 100 | | | 300 | 30,000 | 7,500 | 7,500 | 7,500 | 7,500 | |
| | Staple pins 24/6 | Pkt | 50 | | | 300 | 15,000 | 3,750 | 3,750 | 3,750 | 3,750 | |
| | Counter Book 3Quire | No. | 100 | | | 300 | 30,000 | 7,500 | 7,500 | 7,500 | 7,500 | |
| | Counter Book 2Quire | No. | 84 | | | 250 | 21,000 | 5,250 | 5,250 | 5,250 | 5,250 | |
| | Counter Book 1Quire | No. | 70 | | | 150 | 10,500 | 2,625 | 2,625 | 2,625 | 2,625 | |
| | A5 Shorthand Notebooks | No. | 200 | | | 60 | 12,000 | 3,000 | 3,000 | 3,000 | 3,000 | |
| | Staplers- Medium | No. | 10 | | | 650 | 6,500 | 1,625 | 1,625 | 1,625 | 1,625 | |
| | Pritt Glue 80G | No. | 30 | | | 150 | 4,500 | 1,125 | 1,125 | 1,125 | 1,125 | |
| | Paper Punch- Medium | No. | 15 | | | 600 | 9,000 | 2,250 | 2,250 | 2,250 | 2,250 | |
| | Spring File PVC | No. | 200 | | | 100 | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| | Box files | Pkt | 200 | | | 350 | 70,000 | 17,500 | 17,500 | 17,500 | 17,500 | |
| | Conqueror paper A4 blue | Reams | 9 | | | 2,500 | 22,500 | 5,625 | 5,625 | 5,625 | 5,625 | |
| | Goods Received Note Booklet A5 | No. | 30 | | | 600 | 18,000 | 4,500 | 4,500 | 4,500 | 4,500 | |
| | Store Requisition Booklet A4 | No. | 30 | | | 1,600 | 48,000 | 12,000 | 12,000 | 12,000 | 12,000 | |
| | Fuel Requisition Booklet A5 | No. | 30 | | | 600 | 18,000 | 4,500 | 4,500 | 4,500 | 4,500 | |
| | Purchase Requisition Booklet A4 | No. | 20 | | | 1,600 | 32,000 | 8,000 | 8,000 | 8,000 | 8,000 | |
| | LPO and LSO booklets carbonated A4 | No. | 20 | | | 2,300 | 46,000 | 11,500 | 11,500 | 11,500 | 11,500 | |
| | Work Ticket Booklets | No. | 30 | | | 300 | 9,000 | 2,250 | 2,250 | 2,250 | 2,250 | |
| | Executive Pens Assorted | No. | 20 | | | 400.00 | 8000.00 | 2,000 | 2,000 | 2,000 | 2,000 | |
| | | | | | | | | | | | | |
| | | | | | | **SUB TOTAL** | **700,000.0** | **175,000.0** | **175,000.0** | **175,000.0** | **175,000.0** | |
| | | | | | | | | | | | | |
| 2100-050 | ICT costs(maintenance of Computers, Consumables and Internet Costs) | Lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **SUB TOTAL** | **1,200,000** | 300,000 | 300,000 | 300,000 | 300,000 | **SPECIAL GROUPS** |
| 2100-080 | Provision of Security Services(Limuru,Bathi,Thigio,Tigoni,Sewerage and Uplands Offices. | Lot | | **OPEN TENDER** | **INTERNAL** | **SUB TOTAL** | **3,946,800** | | 3,946,800 | | | **OPEN** |
| 2100-090 | Staff uniforms, corporate uniforms, personal protective clothings and gears. | No. | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **SUB TOTAL** | **500,000** | 250,000 | | 250,000 | | **SPECIAL GROUPS** |
| | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2100-110 | Provision of General Insurance(WIBA,Group Life,Motorvehicle/Motorcycles, and Assets | Lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **SUB TOTAL** | **880,000** | 400,000 | 480,000 | | | **OPEN** |
| 2100-140 | General office running expenses(Cleaning Detergents & Kitchen Consumbles. | Lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **SUB TOTAL** | **2,000,000** | 500,000 | 500,000 | 500,000 | 500,000 | **SPECIAL GROUPS** |
| 2100-150 | General Office Repairs and Maintenance | Lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | | **100,000** | 25,000 | 25,000 | 25,000 | 25,000 | **OPEN** |
| 2100-170 | Advertising expenses(Adverts for tenders and any other advert that may arise on print and electronic media) | Lot | | **DIRECT** | **INTERNAL** | 400,000 | | 100,000 | 100,000 | 100,000 | 100,000 | **OPEN** |
| | | | | | | | | | | | | |
| 2100-220 | Sport-WASCA | Lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | 500,000 | 500,000 | 500,000 | | | | **OPEN** |
| **2300** | **OPERATIONAL COSTS** | | | | | | | | | | | |
| 2300-030 | Water Quality Testing &Laboratory Reagents | | | **DIRECT PROCUREMENT** | | 708,000 | 708,000 | 500,000 | 69,334 | 69,334 | 69,334 | |
| 2300-040 | Chemicals | | | | | | | | | | | |
| | Alluminium Sulphate (powder) | Kgs | 23,750 | **FRAMEWORK CONTRACT** | **INTERNAL** | 80 | 1,900,000 | 475,000 | 475,000 | 475,000 | 475,000 | **OPEN** |
| | H.T.H. 65% | Kgs | 2,400 | | | 375 | 900,000 | 225,000 | 225,000 | 225,000 | 225,000 | **OPEN** |
| | Soda Ash | Kgs | 2,500 | | | 80.00 | 200,000 | 50,000 | 50,000 | 50,000 | 50,000 | **OPEN** |
| | | | | **SUB TOTAL** | | | **3,000,000** | **750,000** | **750,000** | **750,000** | **750,000** | **OPEN** |
| 2300-060 | Biling and other Support Services(Billing System Maintenance Services, Computer and Server Maintenance, SMS Billing Costs) | lot | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **1,500,000** | **1,500,000** | 375,000 | 375,000 | 375,000 | 375,000 | **SPECIAL GROUPS** |
| **2300-090** | **Maintainance of water systems- O&M in all Schemes.** | | | | | | | | | | | **OPEN** |
| | | | | | | | | | | | | |
| | Air valves single orifice | No. | 10 | | | 14,000 | 140,000 | 70,000 | | | 70,000 | |
| | Air valves double orifice | No. | 10 | | | 18,500 | 185,000 | 92,500 | | | 92,500 | |
| | GI plugs 1/2" | No | 100 | | | 20 | 2,000 | 1,000 | | | 1,000 | |
| | GI plugs 3/4" | No. | 100 | | | 50 | 5,000 | 2,500 | | | 2,500 | |
| | Valve sockets 1/2" | No. | 100 | | | 30 | 3,000 | 1,500 | | | 1,500 | |
| | Valve sockets 3/4" | No. | 100 | | | 100 | 10,000 | 5,000 | | | 5,000 | |
| | Valve sockets 1" | No. | 100 | | | 150 | 15,000 | 7,500 | | | 7,500 | |
| | Valve sockets 1 1/2" | No. | 100 | | | 200 | 20,000 | 10,000 | | | 10,000 | |
| | Valve sockets 2" | No. | 100 | | | 350 | 35,000 | 17,500 | | | 17,500 | |
| | Valve sockets 3" | No. | 100 | | | 450 | 45,000 | 22,500 | | | 22,500 | |
| | Valve sockets 4" | No. | 50 | | | 600 | 30,000 | 15,000 | | | 15,000 | |
| | Plain sockets GI 1" | No. | 30 | | | 300 | 9,000 | 4,500 | | | 4,500 | |
| | Plain socket GI 1 1/2" | No. | 30 | | | 500 | 15,000 | 7,500 | | | 7,500 | |
| | Plain socket GI 2" | No. | 30 | | | 800 | 24,000 | 12,000 | | | 12,000 | |
| | Plain socket GI 3" | No. | 30 | | | 1,500 | 45,000 | 22,500 | | | 22,500 | |
| | Plain socket GI 4" | No. | 20 | | | 1,800 | 36,000 | 18,000 | | | 18,000 | |
| | Bolts and nuts size 22 | No. | 1500 | | | 300 | 450,000 | 225,000 | | | 225,000 | |
| | Threaded flange 2" | No. | 100 | | | 800 | 80,000 | 40,000 | | | 40,000 | |
| | Threaded flange 3" | No. | 100 | | | 1,400 | 140,000 | 70,000 | | | 70,000 | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Threaded flange 4" | No. | 100 | | | 1,800 | 180,000 | 90,000 | | | 90,000 | |
| | Threaded flange 6" | No. | 100 | | | 2,200 | 220,000 | 110,000 | | | 110,000 | |
| | Threaded flange 8" | No. | 50 | | | 2,700 | 135,000 | 67,500 | | | 67,500 | |
| | Threaded flange 10" | No. | 50 | | | 3,200 | 160,000 | 80,000 | | | 80,000 | |
| | Threaded flange 12" | No. | 50 | | | 3,800 | 190,000 | 95,000 | | | 95,000 | |
| | HDPE couplers 32mm | No. | 50 | | | 650 | 32,500 | 16,250 | | | 16,250 | |
| | HDPE couplers 50mm | No. | 50 | **REQUEST FOR QUOTATIONS** | | 800 | 40,000 | 20,000 | | | 20,000 | |
| | HDPE couplers 63mm | No. | 50 | | **INTERNAL** | 1,200 | 60,000 | 30,000 | | | 30,000 | |
| | HDPE couplers 90mm | No. | 30 | | | 1,800 | 54,000 | 27,000 | | | 27,000 | |
| | HDPE tee 32mm | No. | 10 | | | 650 | 6,500 | 3,250 | | | 3,250 | |
| | HDPE tee 50mm | No. | 8 | | | 800 | 6,400 | 3,200 | | | 3,200 | |
| | PPR pipes 15mm | No. | 100 | | | 300 | 30,000 | 15,000 | | | 15,000 | |
| | PPR pipes 20mm | No. | 100 | | | 400 | 40,000 | 20,000 | | | 20,000 | |
| | PVC tee 2" | No. | 20 | | | 330 | 6,600 | 3,300 | | | 3,300 | |
| | PVC pipes 1/2" C/D | No. | 100 | | | 200 | 20,000 | 10,000 | | | 10,000 | |
| | PVC pipes 3/4" C/D | No. | 100 | | | 350 | 35,000 | 17,500 | | | 17,500 | |
| | PVC pipes 1" C/D | No. | 100 | | | 600 | 60,000 | 30,000 | | | 30,000 | |
| | PVC pipes 1 1/2" C/D | No. | 100 | | | 1,000 | 100,000 | 50,000 | | | 50,000 | |
| | PVC pipes 2" C/D | No. | 100 | | | 1,300 | 130,000 | 65,000 | | | 65,000 | |
| | PVC pipes 3" C/D | No. | 100 | | | 4,500 | 450,000 | 225,000 | | | 225,000 | |
| | PVC pipes 4" C/D | No. | 100 | | | 5,200 | 520,000 | 260,000 | | | 260,000 | |
| | PVC pipes 6" C/D | No. | 30 | | | 6,000 | 180,000 | 90,000 | | | 90,000 | |
| | PVC pipes 12" C/D | No. | 10 | | | 7,500 | 75,000 | 37,500 | | | 37,500 | |
| | Gate valve 1/2" Pegler | No. | 20 | | | 800 | 16,000 | 8,000 | | | 8,000 | |
| | Gate valve 2" Pegler | No | 10 | | | 5,500 | 55,000 | 27,500 | | | 27,500 | |
| | Sluice valve 3" | No. | 10 | | | 18,000 | 180,000 | 90,000 | | | 90,000 | |
| | Gate valve 4" Pegler | No. | 5 | | | 20,000 | 100,000 | 50,000 | | | 50,000 | |
| | Sluice valve 4" | No. | 5 | | | 22,000 | 110,000 | 55,000 | | | 55,000 | |
| | Gate valve 3" | No. | 6 | | | 16,000 | 96,000 | 48,000 | | | 48,000 | |
| | Gate valve 1 1/2" pegler | No. | 10 | | | 4,500 | 45,000 | 22,500 | | | 22,500 | |
| | VJ coupling 3" | No. | 20 | | | 1,700 | 34,000 | 17,000 | | | 17,000 | |
| | VJ coupling 4" | No. | 10 | | | 2,500 | 25,000 | 12,500 | | | 12,500 | |
| | VJ coupling 6" | No. | 10 | | | 10,000 | 100,000 | 50,000 | | | 50,000 | |
| | VJ coupling 12" | No. | 5 | | | 12,500 | 62,500 | 31,250 | | | 31,250 | |
| | Gate Valve 3/4" | No. | 11 | | | 1,500 | 16,500 | 8,250 | | | 8,250 | |
| | Assorted solvent cement 1/4L | Tins | 500 | | | 280 | 140,000 | 70,000 | | | 70,000 | |
| | | | | | | | **5,000,000** | **2,500,000** | | | **2,500,000** | |
| 2300-100 | **Maintainance of sewer systems** | | | | | | | | | | | **OPEN** |
| | Sewer pipes 110mm | No. | 20 | | | 1,200 | 24,000 | 6,000 | 6,000 | 6,000 | 6,000 | |
| | Motor belts | No. | 10 | | | 2,000 | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| | Grease | Kgs | 50 | | | 1,500 | 75,000 | 18,750 | 18,750 | 18,750 | 18,750 | |
| | Greasing guns | No. | 2 | | | 10,000 | 20,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| | Sewer pipes 150mm | No. | 30 | | | 1,600 | 48,000 | 12,000 | 12,000 | 12,000 | 12,000 | |
| | Sewer pipes 200mm | No. | 30 | **REQUEST FOR QUOTATIONS** | **INTERNAL** | 2,500 | 75,000 | 18,750 | 18,750 | 18,750 | 18,750 | |
| | PVC manhole covers | No. | 50 | | | 2,500 | 125,000 | 31,250 | 31,250 | 31,250 | 31,250 | |
| **2300-110** | **Maintenance of Plant & Equipments** | | | | | **1,500,000** | **1,500,000** | **375,000** | **375,000** | **375,000** | **375,000** | |
| | Servicing of Boreholes-Pump lifting and lowering, replacements of cables | Lot | | | | **1,500,000** | **1,500,000** | **375,000** | **375,000** | **375,000** | **375,000** | |
| | **Office Renovations Limuru,Bathi,Thigio** | Lot. | | | | **1,000,000** | **1,000,000** | 250,000 | 250,000 | 250,000 | 250,000 | |
| **2300-140** | Fuel, Oil and Lubricants | | | **FRAMEWORK CONTRACT** | | **6,000,000** | **6,000,000** | **1,500,000** | **1,500,000** | **1,500,000** | **1,500,000** | |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2300-150 | Vehicle Maitenance (Motor Vehicles/Motor Cycles/Generators- Repairs and Servicings and Supply of Spares Parts-Tyres,Tubes & Batteries. | LOT | | **REQUEST FOR QUOTATIONS** | **INTERNAL** | **1,200,000** | **1,200,000** | **300,000** | **300,000** | **300,000** | **300,000** | |
| | **CAPITAL BUDGET** | | | | | | | | | | | |
| | Water Meters (Domestic) | | | **RFQ** | | **6,240,000** | **6,240,000** | 1,560,000 | 1,560,000 | 1,560,000 | 1,560,000 | **OPEN** |
| | Pumps and Motors | Sum | | **REQUEST FOR QUOTATIONS** | | **3,000,000** | **3,000,000** | 500,000 | 500,000 | 1,500,000 | 1,500,000 | **OPEN** |
| | Smart Meters | No. | | **REQUEST FOR QUOTATIONS** | | **500,000** | **500,000** | | 250,000 | | 250,000 | **OPEN** |
| | Sewerline extensions | Lot | | **REQUEST FOR QUOTATIONS** | | **500,000** | **500,000** | 125,000 | 125,000 | 125,000 | 125,000 | **OPEN** |
| | Water systems extensions | Lot | | **REQUEST FOR QUOTATIONS** | | **2,000,000** | **2,000,000** | 500,000 | 500,000 | 500,000 | 500,000 | **OPEN** |
| | Water systems rehabilitation | Lot | | **REQUEST FOR QUOTATIONS** | | **500,000** | **500,000** | 125,000 | 125,000 | 125,000 | 125,000 | **OPEN** |
| | Borehole Solarization | No. | 1 | **REQUEST FOR QUOTATIONS** | | **1,500,000** | **1,500,000** | | 1,500,000 | | | **OPEN** |
| | Computer Laptops | No. | | **REQUEST FOR QUOTATIONS** | | **1,150,000** | **1,150,000** | 575,000 | | 575,000 | | **SPECIAL GROUPS** |
| | Furniture- Office chairs | No. | 10 | **REQUEST FOR QUOTATIONS** | | **100,000** | **100,000** | 100,000 | | | | **OPEN** |
| | Filling cabinets | No. | 4 | **REQUEST FOR QUOTATIONS** | | **100,000** | **100,000** | 100,000 | | | | **OPEN** |
| | NRW Equipments | No. | | **RFQ** | | **1,000,000** | **1,000,000** | 250,000 | 250,000 | 250,000 | 250,000 | **OPEN** |
| | **TOTAL OPEX** | | | | | | **28,065,800** | | | | | |
| | **TOTAL CAPEX** | | | | | | **16,590,000** | | | | | |
| | **TOTAL PROC BUDGET** | | | | | | **44,655,800** | | | | | |
| | **Prepared and Consolidated by:** | **Procurement Officer** | | | **Sign:** | | **Date** | 13/2/25 | | | | |
| | **Checked and Countersigned by:** | **Accounting Officer** | | | **Sign:** | | **Date** | 13/2/25 | | | | |
| | **Approved by Board Of Directors:** | **Chairman** | | | **Sign:** | | **Date** | 13/2/25 | | | | |